

Re: Fw: Re: FOI Request: Meeting Minutes and Governing Documents

From: AK <ak@oxfordwhisperer.uk>

To Gary Walker<gary.walker@kellogg.ox.ac.uk>

Date: Thursday, September 2nd, 2021 at 7:31 PM

Dear Gary,

thank you very much! I hope you are well.

I appreciate your reply to my FOI request, and I am pleased that Kellogg College has made available its governance documents to the interested public. I will have a look at the reply in detail.

Best wishes,
Andreas

Sent with [ProtonMail](#) Secure Email.

----- Original Message -----

On Wednesday, September 1st, 2021 at 9:24 PM, Gary Walker <gary.walker@kellogg.ox.ac.uk> wrote:

Dear Andreas

Thank you for your enquiry. I apologise that it has taken as long as it has to respond in addition to all of the additional actions necessitated by the pandemic it has been necessary to seek advice on the handling of freedom of information enquiries that potentially conflict with individuals' data protection rights.

I attach a document that includes the relevant extracts from the minutes of the Kellogg College Governing Body meetings and Finance and Resources Committee meetings between the period 1st May 2020 and 10th March 2021. The minutes of the Finance and Resources Committee meetings on 30 September 2020 and 18 November 2020, and of the Governing Body meetings of 21 October 2020 and 02 December 2020 have been withheld under section 40(2) as they would represent a breach of Data Protection legislation. The report of the inquiry undertaken by the Finance Bursar has also been withheld on the same basis.

The Composition of the Relevant Bodies

The Kellogg College Governing Body is the collective of the Official Fellows of Kellogg College, details of which can be found in the [Kellogg College Annual Report](#). Also in attendance at Governing Body meetings, in an ex officio capacity, is the Kellogg College Finance Bursar, and since January 2021 the College Administrator taking notes.

Details of the membership of the Kellogg College Finance and Resources Committee can also be found in the Kellogg College Annual report.

Kellogg College Governance Framework

Kellogg College is subject to the statutes, regulations, by-laws and policies of the University, as available on <https://governance.admin.ox.ac.uk/legislation>. The principal University regulation is [here](#) and this is supported by further statutes and bye-laws, also indicated in the governance document. You can find more information about College governance [here](#).

Should you feel that any of this response does not comply with your request you have the right to request an internal review by the University, and should you wish to pursue this option you should contact the University Information Compliance Team (<https://compliance.admin.ox.ac.uk/>).

Best wishes

Gary

Gary Walker

Finance Bursar

Kellogg College, Oxford, OX2 6PN

Direct Line: +44 (0) 1865 612 009

Twitter: [@KelloggOx](#)

Instagram: [@Kelloggcollege](#)

www.kellogg.ox.ac.uk



cid:image002.png@01D1B1

From: AK <ak@oxfordwhisperer.uk>

Sent: 08 July 2021 09:37

To: Data Protection <data.protection@admin.ox.ac.uk>; Kellogg College - GDPR <dataprotection@kellogg.ox.ac.uk>; Gary Walker <gary.walker@kellogg.ox.ac.uk>; FOI <foi@admin.ox.ac.uk>

Subject: Re: Fw: Re: FOI Request: Meeting Minutes and Governing Documents

Dear all,

friendly ping. It's been many months since the initial request and acknowledgement, but there has been no actual response to the request or the follow-up.

An official response seems to be mandated by law, however, and would be much appreciated.

Thank you and best wishes,

Andreas

Original Message

On Thursday, July 1st, 2021 at 5:26 PM, AK <ak@oxfordwhisperer.uk> wrote:

Dear Data Protection Office,

I hope you are well.

There has been no reply to this email which has asked for a review of a decision by Kellogg to not reply to an FOI request within the legal timeframe after initial acknowledgement of the request.

Could you clarify the stance of the University of Oxford towards this? Shall I reach out to the ICO now to ask for a review of the decision to not reply these lawful requests?

Please let me know if I should wait longer for a reply.

Thank you and best wishes,

Andreas

Original Message

On Thursday, April 29th, 2021 at 12:27 PM, AK <ak@oxfordwhisperer.uk> wrote:

Dear Data Protection Officer,

I hope you are well.

I'm reaching out to you because Kellogg College has not replied to an acknowledged and lawful FOI request, and I would like to ask if you could review the decision not to reply.

From my understanding Kellogg College is part of the university, and I ought to reach out to you before reaching out to the ICO, following the published complaints procedure.

Please see the attached email thread below.

Thank you very much!

Best wishes,
Andreas

Original Message

On Saturday, April 17, 2021 3:38 PM, AK <ak@oxfordwhisperer.uk> wrote:

Dear Gary,

I hope you are well.

It has been more than 20 business days since my FOI request. In line with the FOI act, could you please revert with a response? Please see <https://ico.org.uk/for-organisations/guide-to-freedom-of-information/receiving-a-request/>, for example.

I have included the FOI team at the University in case they can provide assistance.

Many thanks in advance & best wishes,
Andreas

Original Message

On Wednesday, March 17th, 2021 at 2:20 PM, Gary Walker <gary.walker@kellogg.ox.ac.uk> wrote:

Dear Andreas

Thank you for your enquiry. The College will review the request in line with the duties and responsibilities expected under the Freedom of Information Act and will revert in accordance with those expected duties and responsibilities.

with best wishes

Gary

Gary Walker
Finance Bursar
Kellogg College, Oxford, OX2 6PN
Direct Line: +44 (0) 1865 612 009
Twitter: [@KelloggOx](#)
Instagram: [@Kelloggcollege](#)
www.kellogg.ox.ac.uk

From: Andreas Kirsch <andreas.kirsch@protonmail.com>

Sent: 11 March 2021 11:02

To: Gary Walker <gary.walker@kellogg.ox.ac.uk>

Cc: FOI <foi@admin.ox.ac.uk>

Subject: FOI Request: Meeting Minutes and Governing Documents

Dear Gary Walker,

I hope you are well. My name is Andreas Kirsch. I am writing to request, under the terms of the Freedom of Information Act, the following records:

A) The relevant dates begin on 1 May 2020 and end on 10 March 2021. The records hereby concern:

1. the dates of any meetings of the relevant bodies;
2. the minutes of any meetings of the relevant bodies;
3. the meeting papers of any meetings of the relevant bodies, where meeting papers are those papers circulated to members of the relevant bodies before or during a meeting for discussion at that meeting; and
4. the composition of the relevant bodies.

The relevant bodies are:

- Kellogg College Governing Body; and
- Kellogg College Finance and Resources Committee.

B) The statutes, regulations, by-laws and policies of Kellogg College, where they differ, extend, or are in addition to the statutes, regulations, by-laws and policies of the University, as available on <https://governance.admin.ox.ac.uk/legislation>, or, if it requires less work to fulfill the request, all of the relevant statutes, regulations, by-laws and policies of Kellogg College.

The request is in regards to <https://oxfordwhisperer.uk/kellogg/mcr/2020/07/kellogg-ball-president-reimbursement/>. How Kellogg College as a Society of the University deals with potential financial improprieties is of public interest given the status of the University of Oxford as a charity. We have been made aware by Kellogg College that the Governing Body and Finance and Resources Committee have discussed matters surrounding this since May 2020 up until in the most recent meetings.

Thanks and best wishes,
Andreas